



CITY OF NEW YORK PARKS & RECREATION

## CITYWIDE JOB VACANCY NOTICE: Job ID No. 615989

**Office Title:** Landscape Architect

**Civil Service Title:** Landscape Architect      **Title Code No:** 21315      **Level:** II

**Salary:** \$101,230

**Number of Positions:** TBD

**Work Location:** Olmsted Center, Queens

NYC Parks helps bring together people from all over our great city. From the iconic Central Park to neighborhood playgrounds, we own and operate some of the most exemplary green spaces in the world. At NYC Parks, our mission is to plan resilient and sustainable parks, public spaces, and recreational amenities, build a park system for the present and future generations and care for parks and public spaces.

NYC Parks is one of the country's largest employers of landscape architects. The Landscape Architecture Program in the Capital Division is the creative force that imagines and defines the aesthetics and usage of new and refurbished public spaces. These designs impact neighborhood growth, public health and fun in communities throughout the five boroughs of New York City.

The ideal candidates are collaborative in style and have the ability to effectively listen and balance many viewpoints and needs in a design. Working in a multi-disciplinary team setting with other city agencies and disciplines (e.g., engineers, architects, procurement), the successful candidates are champions of their portfolios and can troubleshoot and problem-solve to realize projects.

NYC Parks offers competitive pay and a generous benefits package that includes pension, excellent health benefits, competitive vacation/sick days and a healthy work-life balance.

NYC Parks also offers innovation, leadership, the satisfaction of public service and a place to grow and develop your career. Full-time employees are also eligible for a wide variety of City benefits and perks.

**Flexible Working Schedule** – Compressed schedule or up to 2 days remote work may be available after 1 month.

**Health Care Coverage** - We offer a wide variety of health care plans to meet the needs of you and your family.

**Pension** - Upon retirement, qualified members of the City's generous pension program receive a guaranteed salary and health benefits for the rest of their lives.

**Professional Development** - We offer numerous training programs, leadership development opportunities, and career coaching services, while encouraging employees to attend approved off-site trainings and seminars.

**Perks** - Our employees are eligible for discounts on some of the top attractions in the city, and all employees receive free membership to our recreation centers.

### Major Responsibilities

- Under direction, serve as lead designer for landscape architecture projects of appropriate complexity and provide support on other design projects to ensure projects are completed on time and on budget. Provide project-based oversight to junior staff on design projects.
- Investigate and recommend solutions to relevant problems of grading, spatial organization and site utilization. Prepare suitable graphics and presentations to communicate design intent. Present projects to other internal and external stakeholders.
- Using AutoCAD and other software, prepare and/or manage the preparation of presentations, drawings and other documents, including but not limited to cost estimates.
- Review sites and designs with construction, maintenance personnel, and other stakeholders. Obtain all necessary approvals for proposed designs.
- Regular involvement in construction, including the review and approval of shop drawings as needed. Conduct site inspections for quality assurance.

[nyc.gov/parks](http://nyc.gov/parks)

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THE CITY OF NEW YORK IS AN INCLUSIVE EQUAL OPPORTUNITY EMPLOYER COMMITTED TO RECRUITING AND RETAINING A DIVERSE WORKFORCE AND PROVIDING A WORK ENVIRONMENT THAT IS FREE FROM DISCRIMINATION AND HARASSMENT BASED UPON ANY LEGALLY PROTECTED STATUS OR PROTECTED CHARACTERISTIC, INCLUDING BUT NOT LIMITED TO AN INDIVIDUAL'S SEX, RACE, COLOR, ETHNICITY, NATIONAL ORIGIN, AGE, RELIGION, DISABILITY, SEXUAL ORIENTATION, VETERAN STATUS, GENDER IDENTITY, OR PREGNANCY.

TELECOMMUNICATIONS DEVICE FOR THE DEAF: (212) 504-4115



NYC Parks

## Qualification Requirements

A valid New York State Registration as a Landscape Architect, and either:

1. A master's degree in landscape architecture (which must be obtained by January 31, 2015) from an accredited college or university, accredited by regional, national, professional or specialized agencies recognized as accrediting bodies by the U.S. Secretary of Education and by the Council of Higher Education Accreditation (CHEA) and three (3) years of full-time, satisfactory experience in landscape architectural work; or
2. Four (4) years of full-time, satisfactory experience in landscape architectural work.

### NOTES:

1. Current New York State Registration as a Landscape Architect must be maintained for the duration of your employment.
2. Landscape Architects with out-of-state registration are welcome to apply provided that reciprocal New York State registration is obtained prior to hire.
3. To be eligible for placement in Assignment Level II, individuals must have at least one year within the last three years of experience as a major contributor or a project leader on a complex project requiring additional and specific expertise in the disciplines needed to design or construct the project.

This position is exempt from NYC residency requirements.

### Preferred Skills/Qualifications

1. Proven design ability in landscape architectural work.
2. Excellent communication, interpersonal and organizational skills.
3. Knowledge of sustainability, contamination remediation measures, resilience and universal design principles.
4. Portfolio demonstrates strong skills in AutoCAD, Photoshop, Illustrator and 3D Rendering (link on resume to digital portfolio preferred). Proven proficiency in contract drawing and specification development.
5. Adept at creating presentations in InDesign and PowerPoint. Proficiency in Microsoft Word and Excel.
6. Ability to perform site inspections as required for design and construction monitoring.
7. At least one year leading a multidisciplinary team of professionals.
8. A driver license valid in New York State.

### How to Apply

All Applicants:

Click here to apply: [Landscape Architect](#) OR

Go to [cityjobs.nyc.gov](http://cityjobs.nyc.gov) and search for Job ID# 615989.

**\*Current Employees please include your ERN and Job ID# 615989 on your cover letter and resume.**

**POST DATE: 11/17/2023**

**POST UNTIL: 12/15/2023**

NOTE: All resumes must be received no later than the last day of the posting period. References will be required upon request.

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