



# Help Wanted: Junior Landscape Architect / Project Manager

Catskill NY based landscape architecture firm seeks a seasoned landscape designer/ landscape architect who appreciates creative design, has no fear tackling the nitty gritty details, enjoys the execution and management of projects and is eager to expand their skills further in a busy, creative practice. A great opportunity to contribute your technical skills, knowledge and experience to a growing practice. Glean from Jean-Marc's 10 years of experience, work in a collaborative environment and get to know the inner workings of a small design practice. Enjoy flexibility, gain steady income. The Ideal candidate is currently working independently but may want more consistent income, with future room to expand.

## **Commitment:**

Position will be on a contract / project basis, with opportunity for future growth. We anticipate some in-person work, in our Catskill office, and the ideal candidate has reasonable access to the Hudson Valley area and is based nearby for convenient site visits as needed. Some remote work is also required.

## **Responsibilities include:**

Project management and coordination with colleagues, vendors and project teams, helping to develop schematic designs into construction drawings and documents for site meetings, bidding, materials research, execution, installation coordination.

## **Desired Skills and attributes:**

Experience in the field of landscape architecture from design inception through construction documentation and execution. They are highly organized, self-motivated and thorough. They are at ease with all aspects of project life cycle - including preparation of drawing sets, construction documents and details, project execution, installation, bidding, field reports, coordination with clients, contractors and vendors.



### **Desired skills:**

- Trained as a landscape architect (approx. 2-5 years).
- Proficiency in AutoCAD, Vectorworks, Word and Excel (or Google Docs equivalent).
- Fluency with rendering programs like Adobe Illustrator, Photoshop, In Design, Sketchup/ Lumion/ Rhino.
- Interest in ecology, plants and planting design.
- Passion for the design detailing and construction process.
- Systems oriented and eager to contribute to efficiencies in processes.
- Ability to multitask, prioritize and manage workload across multiple projects simultaneously.
- Highly independent and resourceful. Interest in bringing new ideas forward that will advance project / firm work. Team oriented and flexible, with a positive attitude.
- Ability to communicate professionally with colleagues, clients, contractors and vendors. Willing to share opinions and ideas in meetings.



## About us:

**Hortulus Animae** is an award winning, niche design studio that provides integrated full-service solutions for high-end residential landscapes and estates in the Hudson Valley and beyond. We provide exuberant plant-driven design with an emphasis on sustainability and ecology, creating site-specific and client appropriate designs.

**Jean Marc's** experience in garden and landscape design spans nearly two decades. Hortulus Animae was founded in 2014, in New York's Hudson Valley, and currently serves discerning clients both near and far. He is certified in Sustainable Garden Design and Landscape Design through the storied New York Botanical Garden.

Jean-Marc's artistic approach to ecological landscape design couples creative and intellectual practices. In his gardens, beauty, color, line, and form are in dialogue with horticulture, botany, and geology. Each project is an expressive, site-specific response to the client's property, architecture, and lifestyle, as well as to the broader historical and ecological context of the site.

**To apply**, please send an email to: [jean-marc@hortulusanimae.com](mailto:jean-marc@hortulusanimae.com)

In your cover letter, please let us know about yourself, why you are interested in joining our studio and what you are hoping to gain from the experience. Please include a current C.V. and Portfolio/Samples of your work.

For more information, visit: <https://www.hortulusanimae.com>

Thank you