

Content and Engagement Fellow

The Center for Active Design (CfAD) seeks a highly motivated, enthusiastic individual to join our team as a Fellow who will support collaborative efforts to develop a new Active Design publication. This role will involve community engagement activities as well as original content development. This is a part-time opportunity (~20 hours per week).

Key tasks will include:

- Apply exceptional writing, communications, organizational, and analytical skills to enhance all facets of the Active Design initiative
- Support engagement activities that elicit meaningful input from a diverse range of NYC stakeholders, including community-based organizations, City agencies, and professional associations
- Work with CfAD team to draft and edit original content that unifies academic research with on-the-ground practice
- Conduct interviews, collect imagery, and craft compelling project profiles that unpack the holistic health impacts of various design, development, and placemaking initiatives
- Support the development of project materials, including worksheets, reports, surveys, and other collaterals
- Other duties as necessary

Qualifications

- Commitment to CfAD's mission to create healthy, engaged communities through design
- Experience framing complex urban issues with a racial equity lens
- Graduate student, preferably in urban planning, urban studies, community organizing, public health, architecture, or related fields
- Exceptional communications skills; experience with facilitation and/or public-facing presentations preferred
- Excellent interpersonal and professional relationship management skills
- Self-motivated, creative thinker with the ability to work quickly—both independently and as part of a team
- Design skills, and/or strong design sensibility, with careful attention to detail
- Proficiency with Microsoft Suite, including Powerpoint and Excel
- Proficiency with Adobe design products including Photoshop, Illustrator, InDesign
- Bilingual candidates encouraged to apply

Compensation

\$18 - \$20 / hour, commensurate with experience.

To Apply: Please email jessica@centerforactivedesign.org with a **resume and letter of interest**, in PDF or Word format. In addition, please provide a **brief, 1-2 page writing sample** (e.g. article, blog post, or short report—preferably non-academic in tone). Please note the title of the position you are applying for in the email subject line.

About the Center for Active Design

The Center for Active Design is the leading non-profit organization that uses design to foster healthy and engaged communities. We take a multi-disciplinary approach to translating research into practical design solutions. We guide the creation and implementation of initiatives that respond to unique community priorities, and result in measurable outcomes. Our mission is to transform design and development practice, ensuring equitable access to vibrant public and private spaces that support healthy communities.